



Darling Street Park: Risk Assessment

Beresford Road Activity Centre

Date of Excursion	Ongoing THROUGHOUT 2025
Excursion Destination	Darling Street Park, Greystanes
Proposed activities	Walk to Darling Street Park, play on oval and group games, walk back to service.
Method of transport	Walking on foot
Duration of Excursion	1 hour to 2 hours
Proposed Route of excursion	Walk through school and through gate access that leads directly to Darling Street Park. On return, walk back through gate directly onto school grounds.
Name of Excursion Coordinator	Responsible Person as per Roster
Number of Children attending excursion	max 45 children
Number of Educators	3 staff
Educator to child Ratio, including whether this excursion warrants a higher ratio	1 educator: 15 children
Water Hazard	No Water hazards on this excursion
Specialised skills needed	N/A
Excursion Checklist	<input type="checkbox"/> First Aid Kit <input type="checkbox"/> Emergency Evacuation Folder <input type="checkbox"/> Walkie Talkie <input type="checkbox"/> 4G Ipad <input type="checkbox"/> Mobile Phone <input type="checkbox"/> Children Medication

Risk Rating Key

!! **Very High**

! **High Risk**

**Medium Risk**

***** **Low Risk**

Identified Hazard -

- | | |
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| <ul style="list-style-type: none"> - Walking to and from Service - Member of public approaching children/staff - Stray or leashed dogs - Litter from public (sharps, rubbish, glass, needles) - Insect stings/bites | <ul style="list-style-type: none"> - Loss of communication - Children leaving park - Falling branches - Sun burns - Inclement weather or extreme heat |
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Activity	Hazard	Risk (use matrix)	Control Measures	Who	When
			<i>Staff will be required to read the Emergency Procedures Manual (EPM) in consultation with this Risk Assessment.</i>		
			As per ACI Policies and relevant Regulations and Laws (Education and Care Services and WHS) – Educators are to adhere to and enforce procedures set out in the following Policies <ul style="list-style-type: none"> • Child Behaviour Management • Absent and Missing Children Policy • First Aid – Management of Incident, Injury, Illness and Trauma • Supervision • Sun Protection • Work Health and Safety 	All Educators	On activity day
Play in darling street park	<p>! Bite/mauling (Stray or leashed dogs)</p> <p>! Contracting of diseases due to needles on oval</p> <p>! Child Protection Issues</p> <p>! Burns and Blisters</p> <p>! Falling branches</p> <p>!! Children being abducted/leaving park</p>	<p>High</p> <p>High</p> <p>High</p> <p>High</p> <p>High</p> <p>Very High</p>	<p>As per our Emergency Procedures Manual – Section 3.12, 3.17, 3.19, 3.20, 3.22, 3.23 and Flip Chart – Medical Emergency Page, Robbery/Personal Threat, Natural Disasters & External Emergencies, Missing Child, and Needle Stick Injuries & Syringe Disposal</p> <ul style="list-style-type: none"> • Follow Procedure set out in EPM for any Medical Emergency Page, Robbery/Personal Threat, Natural Disasters & External Emergencies, Missing Child, and Needle Stick Injuries & Syringe Disposal • Follow First Aid procedures. <p>In extreme weather conditions the park will not to be used. e.g. rain, hail, storm, windstorm, extreme heat.</p>	All Educators	During Activity
Walking to and from Service and Play in darling Street Park	<p>! Concussion</p> <p># Cuts</p> <p># Bumps, bruises, sprains, and strains</p> <p>! Fractures and Breaks</p>	<p>High</p> <p>Medium</p> <p>Medium</p> <p>High</p>	<p>New Educators are orientated on procedures on walking children to park. Educator to walk around the car park while walking to the park. (See Map showing yellow line for the walking path.)</p> <p>Educator to take Evacuation trolley which contains First Aid Kit, 4G iPad and Emergency Evacuation Folder.</p> <p>Educator to take Mobile Phone and Walkie Talkie.</p> <p>Phones, Walkie Talkies, and iPad to be charged for each Session.</p>	<p>All Educators</p> <p>All Educators</p> <p>All Educators</p>	<p>Prior to start of Activity</p> <p>Prior to start of Activity</p> <p>Prior to start of Activity</p>

	* Unable to communicate with Coordinator/Educators	Low	Children that have Medical Action Plans to Allergies, Asthma & Anaphylaxis (that are triggered by such things as stings/bites, pollens/grass, physical exercise etc) will have their Medication Box taken to park.	All Educators	Prior to start of Activity
	!! Allergic and or Anaphylactic Reaction	Very High	Educators to be on site are First Aid trained and First Aid Kits fully stocked.	Responsible Person	Prior to start of Activity
	# Pain and itching (Insect stings/bites)	Medium	Safety Rules are discussed with children before they enter the park.	All Educators	Prior to start of Activity
			Educator is to complete Safety Checklist before children are allowed to play.	All Educators	Prior to start of Activity
			Educators are to supervise using Position Awareness Teamwork (PAT). Educators to monitor all entry/access points and keep alert to monitor no strangers are approaching children / children talking to strangers. Educators to observe strangers are not close to the area that is accessed by the children. Educators are to ensure children stay in designated playing area and not engage in conversations with strangers. For Toileting children are to be taken in groups by an Educator. Toilets in Infant cola area are to be used.	All Educators	During Activity
		If fallen branches , see if area can be eliminated, sectioned off or totally avoided Educators to constantly monitor and check If dogs are not on a leash, and to keep children away by guiding children to play in designated play areas. Educator to keep children away from all animals even if they look friendly. If animal poses a threat Educator is to get children behind the school gate and proceed to move away slowly. Children and Educators are to wash their hands upon returning to the Centre.	All Educators	After activity	

Completed by: Margaret Saldanha

Approved By: Cindy Millard

Signature:

Date: 18/11/2024

Signature:

Date: 18/11/2024



Risk Matrix

Use the risk matrix to determine the Risk Rating for the activity or area being assessed.

		IMPACT				
		Insignificant	Minor	Moderate	Major	Severe
Likelihood	Almost Certain	Medium	High	High	Very High	Very High
	Likely	Medium	Medium	High	High	Very High
	Possible	Low	Medium	High	High	Very High
	Unlikely	Low	Low	Medium	Medium	High
	Rare	Low	Low	Medium	Medium	Medium

Likelihood		Impact	
Almost Certain	Is expected to occur in most circumstances	Insignificant	Injuries not requiring first aid
Likely	Will probably occur in most circumstances	Minor	First aid required
Possible	Could Occur at some time	Moderate	Medical treatment required
Unlikely	Not likely to occur in normal circumstances	Major	Hospital admission required
Rare	May occur only in exceptional circumstances	Severe	Death or permanent disability to one or more persons.

